

## Sant Gadge Baba Amravati University

### Internal Quality Assurance Cell

Minutes of emergent meeting of the I.Q.A.C. Committee held on Saturday, 17<sup>th</sup> July, 2021 at 11.00 a.m. in the New Management Council Hall.

Following persons were present in the meeting.

1.	Dr. Vilas M. Bhale, Hon'ble Vice Chancellor	Chairperson
2.	Dr. Tushar Deshmukh, Registrar	Member
3.	Dr. Avinash Moharil	Member
4.	Dr. J.A. Tidke	Member
5.	Dr. Sanjay Dudul	Member
6.	Dr. Prasad Wadegaonkar	Member
7.	Dr. S.D. Katore	Member
8.	Dr. Mrs. Swati Sherekar	Member
9.	Dr. G.L. Gulhane	Member
10.	Dr. S.A. Waghuley	Member
11.	Sh. Kiran Paturkar	Member
12.	Dr. S.F.R. Khadri, Director, I.Q.A.C.	Member Secretary

At the outset, the Member Secretary welcomed the Hon'ble Chairperson and the members present in the meeting and requested the Hon'ble Chairperson to commence the business of the meeting of I.Q.A.C. The Hon'ble Chairperson also welcomed the members. The committee granted leave of absence to Joint Director, Higher Education, Amravati, Sh. Ranjit Band, Sh. Pravin Thombre and Sh. Vijay Jadhao on their request.

#### **Item No.1**

#### **Confirmation of minutes of the meeting of I.Q.A.C held on 10th February, 2021.**

Confirmed the minutes of the meeting of I.Q.A.C. Committee held on 10th February, 2021 with the following action taken report. While confirming the minutes of Item No.3 regarding the review of progress of API 2017-18, 2018-19 and 2019-20, the list of faculty and departments who have not yet submitted the API for the above period was provided to Registrar and the committee directed to inform the concerned to submit the same immediately within one week period so as to place the final list of departments /faculty who have not yet submitted their API of 2017-18, API of 2018-19 and API of 2019-20, before the next IQAC committee meeting.

#### **Item No.2**

#### **To note the progress made regarding the submission of AQAR 2017-18, 2018-19 and 2019-20, IIQA, SSR and DVV clarification.**

The committee has noted the progress made regarding the submission of AQAR 2017-18, 2018-19 and 2019-20, IIQA, SSR and DVV clarification and express satisfaction regarding the progress made by IQAC within the stipulated period.

#### **Item No.3**

#### **To report the preparation for the forthcoming NAAC PEER Team Visit.**

Committee has noted the preparation for the forthcoming NAAC PEER Team visit through various committees and their regular visit to the teaching departments, administrative section and centres to monitor the progress made and also online meetings held to monitor the PPT presentation of the departments, administrative sections and centres. It is also approved that in case of additional purchase required in view of NAAC visit, it must be added in the list provided earlier.

#### **Item No.4**

#### **To discuss and strengthen the information collection procedure for AQAR 2021 and SSR from various teaching departments, administrative section and centres.**

Committee has discussed about strengthening the information collection procedure for AQAR 2021 and SSR from various teaching departments, administrative section and centers. In this regard IQAC committee constituted following sub-committee

- |    |                       |                  |
|----|-----------------------|------------------|
| 1. | Dr. S.V.Dudul         | Chairman         |
| 2. | Dr. P.A.Wadegaonkar   | Member           |
| 3. | Dr. Mohd.Atiq         | Member           |
| 4. | Dr. Mrs. S.S.Sherekar | Member           |
| 5. | Dr. S.A. Waguley      | Member           |
| 6. | Dr. S.D.Pachpande     | Member           |
| 7. | Director IQAC         | Member Secretary |

The IQAC Committee has directed the sub-committee to submit the procedure and implementation mechanism regarding the following -

- 1) Strengthening information collection procedure for AQAR 2021 and SSR using user friendly software so as to preserve the information in the University Server.
- 2) To provide students email id through Computer Centre after the completion of admission procedure from the Academic Session 2021-22 onwards

**Any other item with the permission of the chair.**

#### **Item No. 5**

#### **To start YouTube Channel for each teaching departments**

Dr. A. B. Moharil suggested that every teaching department of the University should have its own YouTube Channel which will be controlled by the concerned HOD/Coordinator. Faculty members of the Departments are required to upload their e-content on the YouTube Channel through the HOD/Coordinators.

The committee discussed in detail and directed that all the teaching departments of the University may have a separate YouTube Channel. Faculty members of the department should upload their e-contents on the said YouTube Channel through the HOD/Coordinator. The HOD / Coordinator will be responsible for the e-content uploaded on the YouTube Channel. The Committee also directed that the Registrar will inform to all HOD's/ Coordinators of all teaching departments regarding the same.

#### **Item No. 6**

#### **To provide email address to the newly admitted students from session 2021-22**

Dr. P.A.Wadegaonkar suggested that the all teaching departments have been conducting online classes of the students through Google Meet, Zoom App due to Covid-19 Pandemic. In the Google Meet, Zoom App every student must have email of University Domain.

In this regard committee discussed this issue and directed that the above Committee which is constituted under chairmanship of Dr. S.V.Dudul will prepare the guidelines for providing the email to the every student for online classes.

The meeting ended with the vote of thanks to the Hon'ble Chair and committee members for their active participation.

Sd/-  
**(Dr. Vilas M. Bhale)**  
Vice Chancellor/ Chairperson

Sd/-  
**(Dr. S.F.R. Khadri)**  
Member Secretary